

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY**

**BYLAW NUMBER 133-2020**

***A Bylaw related to the Freedom of Information and Protection of  
Privacy Act (British Columbia)***

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY**

**BYLAW NUMBER 133-2020**

A Bylaw related to the *Freedom of Information and Protection of Privacy Act* (British Columbia).

WHEREAS the *Freedom of Information and Protection of Privacy Act (British Columbia)* (the "Act") applies to local public bodies;

AND WHEREAS the South Coast British Columbia Transportation Authority is a local public body for the purposes of the Act;

AND WHEREAS the Act requires a local public body to designate a person or group of persons as the head of the local public body for the purposes of the Act (the "Head");

AND WHEREAS the Act enables a local public body to set any fees the local public body requires to be paid under section 75 of the Act;

NOW THEREFORE the Board of Directors of the South Coast British Columbia Transportation Authority enacts as follows:

1. South Coast British Columbia Transportation Authority Bylaw Number 20, 2001 is hereby replaced by this Bylaw.
2. This Bylaw shall be cited as "South Coast British Columbia Transportation Authority Freedom of Information and Protection of Privacy Bylaw Number 133-2020."
3. The Chief Executive Officer of the South Coast British Columbia Transportation Authority is designated as the Head for the purposes of the Act.
4. Fees for services rendered in providing information to an applicant making a request for the purposes of the Act shall be in accordance with Schedule 1 attached hereto.
5. This Bylaw comes into force and takes effect on March 26, 2020.

READ A FIRST, SECOND, AND THIRD TIME this 26<sup>th</sup> day of March, 2020.

RECONSIDERED, PASSED AND FINALLY ADOPTED this 26<sup>th</sup> day of March, 2020.



\_\_\_\_\_  
Tony Gugliotta, Chair



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Jennifer Breeze, Corporate Secretary

**SCHEDULE 1 attached to and forming part of  
SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY  
BYLAW NUMBER 133-2020**

**SCHEDULE OF MAXIMUM FEES**

<b>1. For applicants other than commercial applicants:</b>	
(a) for locating and retrieving a record.....	\$7.50 per ¼ hour after the first 3 hours,
(b) for producing a record manually.....	\$7.50 per ¼ hour,
(c) for producing a record from a machine readable record.....	\$16.50 per minute for cost of use of central mainframe processor and all locally attached devices plus \$7.50 per ¼ hour for developing a computer program to produce the record,
(d) for preparing a record for disclosure and handling a record....	\$7.50 per ¼ hour,
(e) for shipping copies.....	actual costs of shipping method chosen by applicant,
(f) for copying records	
(i) photocopies of computer printouts.....	\$0.25 per page (8.5" x 11" - 8.5" x 14") \$0.30 per page (11" x 17"),
(ii) floppy disks.....	\$10.00 per disk,
(iii) Computer tapes.....	\$40.00 per tape, up to 2400 feet, \$10.00 per fiche,
(iv) microfiche.....	\$25.00 per roll,
(v) 16 mm microfilm duplication.....	\$40.00 per roll,
(vi) 35 mm microfilm duplication.....	\$0.50 per page,
(vii) microfilm to paper duplication.....	\$5.00 to produce negative
(viii) photographs - (colour or black and white).....	\$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7",
(ix) photographic print of textual, graphic or cartographic record (8" x 10" black and white).....	\$12.50 each,
(x) hard copy laser print, B/W, 300 dots per inch.....	\$0.25 each,
(xi) hard copy laser print, B/W, 1200 dots per inch.....	\$0.40 each,
(xii) hard copy laser print, colour.....	\$1.65 each,
(xiii) Photomechanical reproduction of 105 mm cartographic record/plan.....	\$3.00 each,
(xiv) slide duplication.....	\$0.95 each,
(xv) plans.....	\$1.00 per square metre,
(xvi) audio cassette duplication.....	\$10.00 plus \$7.00 per ¼ hour of recording
(xvii) video cassette (1/4" or 8mm) duplication.....	\$11.00 per 60 minute cassette plus \$7.00 per ¼ hour of recording; \$20.00 per 120 minute cassette plus \$7.00 per ¼ hour of recording,
(xviii) video cassette (1/2") duplication.....	\$15.00 per cassette plus \$11.00 per ¼ hour of recording, and
(xix) video cassette (3/4") duplication.....	\$40.00 per cassette plus \$11.00 per ¼ hour of recording.
<b>2. For commercial applicants</b>	
for each service listed in item 1.....	actual cost of providing that service.